



# NHICC



## National Home Inspector Certification Council Application for Renewal – Transfer 2011

Applicant Contact Information

Tracking Number

Applicant Name		NCH Certificate #	
Mailing Address			
City			
Province			
Postal Code			
Telephone		Fax	
Best Email Address			
Website			

*Please initial here if you consent to having your name made available to the public on the NHICC Website.*

**NO OTHER INFORMATION IN THIS APPLICATION PACKAGE WILL BE USED FOR ANY PURPOSE OUTSIDE OF NATIONAL CERTIFICATION.**

**Please attach:**

- (1) A photocopy of your current HPI membership cards and certificates*
- (2) Photocopy of your NCH Certificate or latest NCH wallet card*

**There are 4 pages to this application including this page.  
If you have any questions about this Application, please contact  
Phone: 519-384-8040 or Email: [info@nationalhomeinspector.org](mailto:info@nationalhomeinspector.org)**

## National Home Inspector Certification Council NHICC

P.O. Box 22028,  
Windsor, ON N8N 5G6  
Fax: 1-519-383-0526

Email: [info@nationalhomeinspector.org](mailto:info@nationalhomeinspector.org)



# Compliance with National Occupational Standards

Are you familiar with the National Occupational Standards for Home and Property Inspectors? (published in 2001 and revised in 2008)

*Note – a copy of the ‘National Occupational Standard’ can be downloaded from the NHICC website – [www.nationhomeinspector.org](http://www.nationhomeinspector.org)*

## Compliance with NHICC ‘Code of Ethics’

In order to be accepted into the NHICC Program, applicants must agree to comply with the NHICC Code of Ethics - which has been adopted by the National Home Inspection Certification Council.

For the Home Inspection Profession - **integrity, honesty, and objectivity are fundamental principles** embodied by this Code, which sets forth obligations of ethical conduct for the home inspection profession. The Membership has adopted this Code to provide high ethical standards to safeguard the public and the profession. Inspectors shall comply with this Code, shall avoid association with any enterprise whose practices violate this Code, and shall strive to uphold, maintain, and improve the integrity, reputation, and practice of the home inspection profession.

**1. Inspectors shall avoid conflicts of interest or activities that compromise, or appear to compromise, professional independence, objectivity, or inspection integrity.**

- A. Inspectors shall not inspect properties for compensation in which they have, or expect to have, a financial interest.
- B. Inspectors shall not inspect properties under contingent arrangements whereby any compensation or future referrals are dependent on reported findings or on the sale of a property.
- C. Inspectors shall not directly or indirectly compensate realty agents, or other parties having a financial interest in closing or settlement of real estate transactions, for the referral of inspections or for inclusion on a list of recommended inspectors, preferred providers, or similar arrangements.
- D. Inspectors shall not receive compensation for an inspection from more than one party unless agreed to by the client(s).
- E. Inspectors shall not accept compensation, directly or indirectly, for recommending contractors, services, or products to inspection clients or other parties having an interest in inspected properties.
- F. Inspectors shall not repair, replace, or upgrade, for compensation, systems or components covered by ASHI Standards of Practice, for one year after the inspection.

**2. Inspectors shall act in good faith toward each client and other interested parties.**

- A. Inspectors shall perform services and express opinions based on genuine conviction and only within their areas of education, training, or experience.
- B. Inspectors shall be objective in their reporting and not knowingly understate or overstate the significance of reported conditions.
- C. Inspectors shall not disclose inspection results or client information without client approval. Inspectors, at their discretion, may disclose observed immediate safety hazards to occupants exposed to such hazards, when feasible.

**3. Inspectors shall avoid activities that may harm the public, discredit themselves, or reduce public confidence in the profession.**

- A. Advertising, marketing, and promotion of inspectors’ services or qualifications shall not be fraudulent, false, deceptive, or misleading.
- B. Inspectors shall report substantive and willful violations of this Code to the NHICC – Professional Practices.

Applicant Name
Date
Initial



**Acknowledgment (Please read carefully)**

**I hereby state:**

- ***That I am a National Certificate Holder in good standing.***
- ***That I wish to have the NHICC administer my NCH National Certification beginning immediately. I also understand that the NCH will be transferred to the NHI designation.***
- *That I have read and understand the ASHI Standards of Practice and Code of Ethics, and agree to follow and abide by these and other policies and procedures of the NHICC.*
- *That I have read and I understand the National Occupational Standards for the home inspection profession in Canada, and agree to maintain and follow these standards.*
- *That I am not actively engaged in the business of real estate, as a real estate broker or salesperson. I will not sell, purchase or list real estate for third parties.*
- *That I will not repair for a fee any condition I find during inspections.*
- *That I understand that I cannot use the NHICC logo until my application for membership has been reviewed and I have been approved for certification with logo privileges in writing. I will honour and respect the Logo use policies as outlined in the NHICC bylaws.*
- *That for and in consideration of the benefits provided me by the National Home Inspector Certification Council (“NHICC”), I hereby waive, release and forever discharge the NHICC, its Board of Directors, officers, members, agents and employees, of and from suits, claims, cause of action, damages, losses or injuries that I shall or may have for any reason or cause including but not limited to those related to the implementation or enforcement of the ASHI Code of Ethics, Standards of Practice and/or any other activities.*
- *That certification is non-transferable and dues are non-refundable.*

**Please Select Method of Payment**

**FEES are listed on the following page and on webpage:**  
<http://www.nationalhomeinspector.org/NHICCFee11.pdf>

Cheque; payable to the NHICC in the amount of \$\_\_\_\_\_ (\$50.00 charge for returned cheques)

Master Card      Visa

Card Number \_\_\_\_\_ Expires \_\_\_\_\_

Cardholder’s Name \_\_\_\_\_

Cardholder’s Signature \_\_\_\_\_

Cardholder’s Billing Address \_\_\_\_\_

Applicant Name
Date
Initial



## Signatures

**I, the Applicant, hereby warrant** that all statements and claims made in this application are true and accurate. I understand that if any statement or claim I have made in this application is not true or accurate, then I may be removed from the NHICC Program.

*I further agree to comply with NHICC 'Standards of Practice' and NHICC 'Code of Ethics' for Home and Property Inspectors, and understand that non-compliance may be grounds for my removal from the NHICC Program.*

*I further agree that I will maintain Errors and Omissions Insurance if it is required by any relevant regulatory body and understand that non-compliance may be grounds for my removal from the NHICC Program.*

*I further state that I have not been convicted of a criminal offense within the past five years. (If you have, please contact the NHICC office for further consultation).*

<b>Applicant Signature</b>	
<b>Applicant Name</b>	
<b>Date</b>	

<b>Witness Signature</b>	
<b>Witness Name</b>	
<b>Witness Address</b>	
<b>Witness Telephone Number</b>	

**Fees – You may opt for individual payments or save on a full package fee payment**

<b>Renewal - Transfer Fee</b>	\$169.50	Only applies to current NCH Transfers
National Exam Fee (applies Sept 1, 2011)	\$169.50*	Applies to transfers after Sept 1, 2011
Test Inspection Peer Review Fee	\$395.50*	Applies to non NCH Transfers
Above may be paid separately*		
Full Package Fee Payment	\$700.00	

***Applicants please return this completed form with all attachments and payment to:***

***National Home Inspector Certification Council  
P.O. Box 22028  
Windsor, ON N8N 5G6***

*If you have any questions about this Application, please contact 1-519-384-8040*

**Rev. 07/31/2011**

Applicant Name
Date
Initial