

NHICC EXAM REQUEST FORM

The NHICC is a not-for-profit “credentialing organization for home and property inspectors. We are not a home inspection association, but follow the criteria established by ICE (*Institute for Credentialing Excellence*) for independent 3rd-party certification requirements. We do have credential members (Certificate holders).

First Name:

Last Name:

Email:

Exam Date Requested:

Exam Time

Requested time:

Time Zone:

Skype contact:

(Facetime contact:

Province/Territory:

City/Town:

Special Accommodations (If any – please specify)

NOTE:

1. We try our best to help coordinate your exam and proctor at an agreeable date and time. Request your exam a minimum of 7 days before to ensure coordination of the ability to write the exam. Exams are scheduled from 8 am Eastern to 5 pm Pacific.
2. NHICC exams are proctored and invigilated by **Skype** and or alternatively **Facetime**.
3. We also require evidence for verification of the participant such as a driver’s license, health card, or passport to ensure identification.
4. Personal information from this form is collected simply to identify the exam candidate and help facilitate the exam. Your information will remain confidential.

Process: Note - the “fees” must be prepaid through our PayPal web payment center or alternatively by E-transfer to: nhicc1@gmail.com

Step 1: Complete the initial NHICC Application Form (\$150). Your payment is valid for a period of 1 year. Your application to the NHICC includes 1 attempt to complete the NHICC Exam.

Step 2: Once paid your application fee, your background information will be reviewed, and you will be advised to prepare for the exam.

Step 3: Once you have submitted your exam request form you will receive your official “username and password” for access to the NHICC Exam Centre web portal. This will provide you with “Practice Exams” and a free course such as “Contract Law”.

Step 4: Once we receive your “exam request” we will arrange for a mutually agreeable date, time, and exam proctor.

Click on the PayPal “**Buy Now**” payment button. Your NHICC application fee includes a NHICC Examiner as your exam proctor (invigilator).

LINKS:

Initial Application (\$150): <http://www.nationalhomeinspector.org/NewApplicant.pdf>

Exam Centre: <https://nhiexam.ca>

Fee Structure: <http://www.nationalhomeinspector.org/ApplicationFee.pdf>

NHICC PayPal Page: <http://nationalhomeinspector.org/PayPal.htm>

Further information is available at: <http://www.nationalhomeinspector.org/NationalExam.pdf>

NHICC Examination Team

Email: nhicc1@gmail.com