

National Home Inspector Certification Council

NHICC MENTORING CRITERIA & POLICY

The Mentor program (Supervised Fieldwork) was developed with the purpose of assisting applicants and candidates in the NHICC National Certification Program to obtain guidance and practical onsite home inspection experience by those qualified home inspectors recognized as meeting the detailed requirements listed below to take part in this program as “mentors”.

Mentor Requirements

Mentor defined: A mentor is defined by the National Certification Program as “a trusted counselor, teacher or expert. Mentors share their experiences and their knowledge regarding the occupational standards, experience and professionalism to improve a (mentee’s) candidate’s competence and confidence in completing a home inspection and inspection report.

The mentor inspector must meet all of the following requirements:

- 1) Be a National Home Inspector™ in good standing in the National Certification Program or be pre-approved as noted in requirement item #3.
- 2) Have completed a minimum of 5 years of home inspection experience/ and/or minimum of 750 fee paid home inspections.
- 3) Must be able to objectively assess and provide feedback to others.
- 4) Mentors must be – trustworthy, nurturing, have integrity, confidential, positive
- 5) Must apply and be pre-approved by the NHICC.
- 6) Must complete the mentoring obligations as listed below in this document.

Mentoring Obligations

The mentor inspector must complete the following obligations:

- 1) Provide a letter or letters of reference attesting to the number of mentored inspections and/or hours completed by the candidate.
- 2) Provide the address of the home(s) inspected in the letter(s) of reference attestation.
- 3) Attest and attach one completed Parallel Inspection Standards Compliance Checklist for each and every candidate.
- 4) The mentoring fee must be reasonable and is recommended to not exceed \$100 for a home inspection.
- 5) Supervised field work must be completed under the direct supervision and management of the qualified “mentor”.
- 6) Either the mentor or the candidate inspector may provide the inspection venues. These do not have to be paid inspections, mock inspections may be used.

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Candidates Obligations

The candidate inspector must complete the following obligations:

- 1) Act with professional courtesy and respect at all times to the “mentor” and property owners.
- 2) Follow the rules of conduct and behaviour required by the “mentor”.
- 3) Must adhere to all safety standards at all times. Additionally, the candidate will be personally responsible for any damages or injury the candidate causes at the inspection site.
- 4) Must complete home inspection reports that meet the current ASHI-CAHPI Standards of Practice. Reports deemed to be not in compliance with the Standards of Practice will not count for the final 70% of the required 50 hours or at least 10 houses inspected and reviewed under guidance of their mentor.
- 5) Mandatory submission of two home inspection reports completed by the candidate for audit and review by the NHICC Report Verification Committee.

Materials Available

ASHI-CAHPI Standards of Practice and Code of Ethics – A copy of this may be obtained from the ASHI or CAHPI National websites. Carefully review the entire document, taking special care to read and understand the Glossary of Terms.

Supervised Field Work Compliance Checklist – A copy is attached and is available from the NHICC National Certification Program website. Note this is the same form used to validate a TIPR (Test Inspection with Peer Review) home inspection report.

Mentor Credits

Supervised field work qualifies as credit toward the required number of inspections related to onsite inspection and field training hours towards field inspection requirements. Supervised field work will qualify for 1 CEC per inspection for the National Home Inspector supervising the inspection. A maximum of 10 CECs per year may be obtained by mentoring.

Note

- (1) A mentor fee is negotiated between the National Home Inspector and the candidate for this service.
- (2) Request a copy of the Supervised Field Work Standards Compliance Checklist